

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: January 9, 2024
TIME: 9:00 a.m.
PLACE: The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public.

The public may also monitor, but not participate, in the meeting electronically at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

Agenda

Call to Order and Roll Call

- 1. Consider Minutes for December 12, 2023, Regular Board Meeting**
- 2. Consider a Tenth Amendment to the Airline Operating and Use Agreement for 2024 (Director of Finance)**
- 3. Consider the Purchase of Ground Power and Preconditioned Air Units from JBT Aerotech Corporation for South RON GPU/PCA Project (Director of Engineering)**
- 4. Consider Change Order No. 3 with The Weitz Company, LLC for Parking Garage Expansion Project (Director of Engineering)**
- 5. Consider Guaranteed Maximum Price Amendment No. 4, Exhibit A-1, to AIA Document A133-2019 between the Des Moines Airport Authority and Weitz/Turner, a Joint Venture (Executive Director)**
- 6. Financial Report (Director of Finance)**
- 7. Briefing (Executive Director)**
- 8. Next Meeting**
 - a. February 13, 2024**
- 9. Adjourn**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for December 12, 2023, Regular Board Meeting**
- 2. Consider a Tenth Amendment to the Airline Operating and Use Agreement for 2024 (Director of Finance)**

The Board approved the 2024 Budget, including the Airline Rates and Charges, at the November 14, 2023, Board meeting. The Airline Rates and Charges for 2024 were included in the Tenth Amendment to the Airline Operating and Use Agreement, which extends the term of the agreement through December 31, 2024. United Parcel Service Co., United Airlines, Inc., and Frontier Airlines, Inc. have returned signed copies of the Tenth Amendment. Authority staff request that the Board Chair be authorized to execute remaining amendments as they are received from the Airlines.

Staff Recommendation: Approve the Tenth Amendment to the Airline Operating and Use Agreement for 2024 and authorize the Airport Authority Board Chair to execute remaining amendments as they are received from the Airlines.

- 3. Consider the Purchase of Ground Power and Preconditioned Air Units from JBT Aerotech Corporation for South RON GPU/PCA Project (Director of Engineering)**

Authority staff propose the purchase of four (4) new preconditioned air (PCA) units and two (2) ground power units (GPU) for remote parking positions R1 through R4. Two (2) GPUs from current gates C5 and A3 will be relocated to the remote parking positions to fully equip the locations for operations. An additional scope of work includes the replacement of the current cable hose reels at existing passenger boarding bridges (PBB) with cable hoists. The cost of the current cable hose reels is being refunded due to operational issues from the start of installation. This project is included in the FY24 budget.

The Airport's (12) existing PBBs were manufactured and provided by JBT including the GPUs, PCAs and maintenance/operational software. The proposed (5) new PBBs to be procured and installed on the future terminal will be manufactured and provided by JBT including the GPUs, PCAs and maintenance/operational software. Unit commonality is necessary in the event the units need to be interchanged, troubleshooting and training by airport staff on issues is reduced, and spare parts inventory is limited. With this information, Authority staff believe there is good cause for a sole source purchase.

According to the Authority's purchasing policy, the Board may exempt contracts or purchases for goods or services from its normal purchasing procedures for good cause. It is within the sole discretion of the Authority to determine what constitutes good cause for purposes of this provision. Examples may include procurements having unique requirements that can only be satisfied by a specific vendor, or procurements where competition is determined inadequate.

Staff Recommendation: Approve a noncompetitive purchase order for four (4) new preconditioned air (PCA) units, two (2) ground power units (GPU) and replacement of cord reels at current passenger boarding bridges with cable hoists in the amount of \$602,891.00 from JBT Aerotech Corporation and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

4. Consider Change Order No. 3 with The Weitz Company, LLC for Parking Garage Expansion Project (Director of Engineering)

This change order adds additional scope of work related to the garage project. The following items within the contract are being updated to final costs:

- Electrical Switchgear Modifications: \$158,701.56
- Stair Tower #7 Roof Line Steel Channels: \$4,114.98
- Stair Tower #7 Precast & Curtain Wall Changes: \$5,225.97
- Underground Alternative water piping: -\$7,129.10

Staff Recommendation: Approve Change Order No. 3 with The Weitz Company, LLC in the amount of \$160,913.41 for the Parking Garage Expansion Project and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

5. Consider Guaranteed Maximum Price Amendment No. 4, Exhibit A-1, to AIA Document A133-2019 between the Des Moines Airport Authority and Weitz/Turner, a Joint Venture (Executive Director)

On July 20, 2023, the Authority Board approved Guaranteed Maximum Price (GMP) Amendment No. 1 for \$41,722,718.00, agenda item A23-095. On September 12, 2023, the Authority Board approved GMP Amendment No. 2 for an Exterior Glazing System valued at \$5,595,488.00. With the approval of the second amendment, the progressive cumulative GMP grew to \$47,318,206.00, agenda item A23-123. On October 10, 2023, the Authority Board approved GMP Amendment No. 3 for escalators and elevators valued at \$6,404,236.00. With the approval of the third amendment, the progressive cumulative GMP grew to \$53,722,442.00. Proposed Guaranteed Maximum Price Amendment No. 4 includes a GMP for New Terminal passenger boarding bridges, mechanical & electrical equipment, and baggage handling system. The lowest responsive, responsible bid was \$43,178,616.00 and when added to GMP Amendment Numbers 1, 2 & 3, it will bring the current cumulative “not to exceed” GMP to \$96,901,058.00.

Project Management Committee Recommendation: Approve the Guaranteed Maximum Price Amendment No. 4, Exhibit A-1, to AIA Document A133-2019 between the Des Moines Airport Authority and Weitz/Turner, a Joint Venture.

- 6. Financial Report (Director of Finance)**
- 7. Briefing (Executive Director)**
- 8. Next Meeting**
 - a. February 13, 2024**
- 9. Adjourn**